Sir Alexander Fleming Primary School and Nursery

Child Care Request Form

Week Commencing: 22 June 2020

|  |  |  |  |
| --- | --- | --- | --- |
| Child’s Name: | | | |
| Child’s Name: | | | |
| Child’s Name: | | | |
|  | | | |
| Parent Name |  | | |
| Phone Number |  | | |
| Occupation |  | | |
| Employer |  | | |
| Evidence supplied |  | | |
|  | | | |
|  | I require a place | Are you FSM? | Do you need a lunch provided? |
| **Children need to be booked in for a full week.** | | | |
| Monday 22 June – Friday 26 June  8.30 – 3.00 |  |  |  |

Our numbers for Key Worker Critical Care will be increasing from Monday 1 June so it is essential that you book your children in by returning this form as soon as possible to:

[A2134@telford.gov.uk](mailto:A2134@telford.gov.uk)

If we do not receive your form, we will not confirm your booking and a place will not be secured.

We are allowing a maximum of 10 children per classroom to ensure social distancing; this may mean that children from EY will be working alongside older year groups.

If you are a Key Worker, then our school policy is that you will be asked to provide evidence to show that you are a key worker and require childcare so that we can support as many families as possible.

We can offer Key Worker Care from 8.30-3.00pm, Monday to Friday. We are able to offer places based on these hours and days, but we are unable to accommodate children who need part-time hours e.g. 10am-12pm or just certain days. The school office will not be manned in the afternoon and there will be nobody available to answer the door before 3pm.

Looking forward to hearing from you,

Mrs Tomlinson