



# Sir Alexander Fleming Primary School

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[www.siralexanderflemingprimaryschool.co.uk](http://www.siralexanderflemingprimaryschool.co.uk)

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Dear Parents and Carers

Next week Sir Alexander Fleming Primary School will be taking part in an **'Early Bird'** week. The aim of this project is to have a big focus on attendance and punctuality for our pupils.

Every pupil that arrives on time will be given an Early Bird sticker for the day and should collect one every day for the week. At the end of the week every pupil that has 100% attendance and has arrived on time, will receive a certificate and be entered into a prize draw.

As you know, good attendance and punctuality is essential for a child to make good progress and arrive at school in plenty of time to settle into their day of learning. We use the **'Early Bird'** week to help motivate those children and parents/carers who find punctuality and attendance a struggle. Nevertheless, it is equally as important to reward and praise those children that do arrive at school on time and attend regularly and the **'Early Bird'** week gives us another opportunity to do this.

I look forward to meeting your children at the gates next week and congratulating them for their efforts.

To remind you, children should arrive at school each morning between **8:30 and 8.45am**. After this time, the doors are closed, and your child will be marked in as late for school.

Yours sincerely,

Clare O'Donnell

**EDUCATION WELFARE OFFICER**

