



Safe



Respect



Pride



Brave



Success



'Belonging, Being, Becoming'



Welcome back!

Welcome to a new academic year in our school!

I am delighted to welcome you and your child (or children!) to a new academic year at Sir Alexander Fleming Primary School and Nursery. Whether you are joining us as a new parent/carer, or have been with us for years, I look forward to working with you. At Sir Alexander Fleming, we are committed to building extremely positive relationships with children, parents, carers and all members of our community. In doing so, we can provide firm foundations for an enjoyable, exciting and challenging learning journey for children.

The last school year was our 'year of aspiration' – and we have certainly aspired to make Sir Alexander Fleming Primary School and Nursery the very best place to be! With winning NASEN Primary SEN School of the Year, Shropshire Cricket School of the Year, having a pop-up swimming pool on the playground within the first term and being the first school in Telford to achieve the Quality Computing Mark, having a caring, nurturing school where pupils are happy, feel safe and achieve well, an experienced and dedicated teaching team, significantly improved school and national date – we have achieved very well.

I hope you agree we successfully embedded our new school motto of

'Belonging, Being, Becoming'

By having the desire in all that we do for children, families and staff ensuring that everyone feels that they are 'belonging, being and becoming' I know that together, we can continue to make SAF a spectacular place to be.

I look forward to working with you this year in our 'year to thrive' where we will be focusing hard on ensuring aspects of our school life are embedded and working hard to be a very good school for all.

To ensure that your child's start to this school year is successful, I hope you find this 'welcome back' information of use. Whether you are familiar with our school or a new member of our SAF family, I encourage you to engage with all the information shared to ensure the most amazing beginning to this school year. So, what are we waiting for? Let's thrive together.

Very best wishes,



Mrs Tomlinson

Headteacher

Keeping in touch and up to date

We are very proud of our efforts in communicating with you. When families and schools work together, amazing things can happen! Our 'School Dates for your Diary' will be sent out at the beginning of each term so that you can pop them on your fridge or in your diaries and be fully up to date with school events.

We will share these dates each Friday in our 'SAF News' - aiming to keep you up to date and organised with our busy and exciting school life. Please do look out for this important weekly update which is delivered in a 'phone-friendly' view, enabling additional interactivity and content through our website page, Facebook, Twitter, Seesaw and email. Please make sure that our school office team have your email address.



We will continue to communicate via Seesaw and are delighted that so many of our parents are connected! You will need to ensure that you have the new QR code from your class teacher to be able to access information.

*Parents can send messages to the teachers using Seesaw between the hours of **8.15am** and **5pm** – teachers are directed not to answer messages before or after these times as we are dedicated to supporting their mental wellbeing.*

Please do check our website regularly and view our social media for daily updates. I strongly encourage you to follow us on 'X' (formerly Twitter) and Facebook.

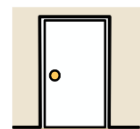
Please do ensure we have your correct contact information and at least 2 contact numbers so we are able to contact you easily. Please inform the office of any changes to your contact details throughout the year.

Arrival and Departure



Our school gates are **opened** daily at **8.25am**. Except for those attending Breakfast Club, children should not be on site before this time. Children must be **ready to enter** their external classroom doors at **8.30am**.

Classroom doors will be **closed** at **8.40am** at which point the registers will be taken. Children who are not in class at this time **must report to the school office with a parent or carer** and will be marked as late in our attendance records.



Our site is large so please ensure you give yourself plenty of time to walk to your child's classroom door from the entrance points.

To ensure our site is secure for children, our gates will begin to **close** and be locked from **8.40am**. Thankyou for exiting our sites swiftly to ensure they can be closed on time.



Senior leaders and Designated Safeguarding Leads will be at gates and on the playground each morning to begin the day positively and answer any questions you may have. They will also be there at home time too. Please come along and say hello!

Running late? Please enter through the school office with your child or children.





It is essential that if you make alternative arrangements for anyone other than yourselves to collect your children that you inform our school office team. Children will not be released to any other adult, in any circumstance, unless the school has received prior notification. If siblings are collecting, they must be over the age of 14.



In order to keep children safe, please note that our school car park is not to be used by parents (except where expressed permission is given). Please do walk to school where possible. When parking near school, please do so legally and courteously.

Attendance

Attendance Matters



We truly believe that every school day counts towards your child's future and as such, put great value on excellent attendance. If your child is absent from school, it is very important that you let us know the reason for absence as soon as possible. Please telephone the school on 01952 327820.

Please note that in the case of an absent child, we will conduct a home visit in circumstances where we are unable to make contact with you or any other named contact. If we are unable to make contact at the home, we are required to call the Police and report your child or children as missing. This can cause upset unnecessarily for some families, so please do make contact for all absences.

Please note that our school follows Public Health Agency guidance on infection control. As such, there are times where periods of absence are required. We appreciate support and understanding in such circumstances.

Wrap-Around Care



A reminder that in order to access our Breakfast Club and After-School Club we have a booking system. Please do ensure that if you wish for your child to attend our Breakfast or After School Club, you have booked your place with the school office. We do require all payments to be made prior to the child attending.

Reading Books

We love reading at SAF! Your child will bring home their first new reading book very soon! Please be patient whilst teachers match your child's comprehension and fluency to the right stage in our reading book scheme. Their reading stage will be re-assessed regularly, but don't hesitate to speak with your child's class teacher if you have any questions. Children will also have access to our school library where we have a diverse range of high-quality texts of all abilities. Please do ensure you spend time reading with your child on a daily basis, and record this in their reading record via Seesaw.



Learning at Home and Spelling Tests

At SAF, we don't do homework! Instead, we will be encouraging children to enjoy 'learning at home'. We ask that all children read at home everyday, this is recorded in class and equals prizes. The spellings for each week are posted on Seesaw. If you have any questions please do not hesitate to contact your child's class teacher.

Uniform



It is always wonderful to see the children looking and feeling smart in their uniforms. This year, we will be paying particular attention to ensuring our children are dressed in accordance with our Uniform Policy, which was sent home at the end of last year but can

also be found on our school website in the parent section. We appreciate your support in ensuring that children do not have extreme haircuts and that hair bands, bows, clips etc. are discreet designs in colours compatible with school colours. Children are asked to bring their school uniform P.E. kit to school on their allocated P.E. days, which will be confirmed by your child's class teacher. On the first day back to school, all children are asked to wear full school uniform.

Behaviour Expectations



At Sir Alexander Fleming Primary School and Nursery, we are committed to creating an exceptionally positive and motivational learning atmosphere. We have a wealth of praise strategies which we hope your child will be able to enjoy this year. Our school values of



run throughout our approach to supporting behaviour. Our 'SAF Behaviour Curriculum' can be found on our school website and will be sent out to all families in September. Please do discuss the behaviour expectations with your child prior to our return.

School Meals



Our amazing kitchen team are excited to see the children once again in September. Children order food 'on the day' so you may want to look through the menu at home for them to make their decisions. Mrs Pilgrim will send the menu out at the end of each week for the week ahead. We are extremely proud of our kitchen team, the food we serve and the price we charge – we have not increased our price from £2.20 for at least 4 years now.... Not many schools in Telford and Wrekin can say that!

Breaktime Snacks and Hydration



Our Nursery children are provided with a snack during each session. The Government's School Fruit and Vegetable Scheme provides a piece of fruit or a vegetable at morning break each day for children in Reception, Year One and Year Two. If you have a child in Years Three to Six, please provide your child with a healthy snack to enjoy at playtime – please ensure this is a portion of fruit or vegetables only (no crisps, chocolate, sugary snacks). Thank you for ensuring your child has a bottle of water in school each day. Please note that these must contain water or sugar-free squash only.

Opportunities to Meet With Us

When families and school work together, amazing things can happen. We would love you to come along to find out about life in our school. We have a wealth of opportunities for you to engage with your child's education this term, including:

Wednesday 4th September – 3.10pm & 4.15pm – Meet your new teacher

Wednesday 11th September – 3.15pm – How to use Seesaw

Thursday 12th September – 3.15pm – Supporting Phonics for Reception and Year 1 parents

Wednesday 18th September – 3.15pm – A successful Year 6 Meeting

Friday 27th September – 3.15pm – Macmillan Coffee Morning

Thursday 17th October – Pupil Consultations

AUTUMN TERM ASSEMBLIES– PARENTS ARE INVITED TO ATTEND

Date	Year Group
Friday 20 th September @ 8.50am	Year 6 Year Group Assembly
Friday 27 th September @ 8.50am	Year 5 Year Group Assembly
Friday 4 th October @ 8.50am	Year 4 Year Group Assembly
Friday 11 th October @ 8.50am	Year 3 Year Group Assembly
Friday 18 th October @ 8.50am	Year 2 Year Group Assembly
Tuesday 22 nd October @ 8.50am	Year 6 Year Group Assembly
Friday 25 th October @ 8.50am	Year 1 Year Group Assembly
HALF TERM	
Monday 11 th November @ 8.50am	Year 3 Remembrance Assembly
Friday 15 th November @ 8.50am	Year 2 Anti-bullying Assembly
Friday 29 th November @ 8.50am	Year 4 Harvest Assembly
Friday 6 th October @ 8.50am	Year 5 Christmas Assembly

Keeping Children Safe

At Sir Alexander Fleming Primary School and Nursery, we believe that a caring school promotes the welfare, health, safety and guidance of every child. We recognise our statutory duty and pastoral duty to ensure the safety and wellbeing of our pupils. If you ever have any concerns, please don't hesitate to contact us.



The banner features a large rainbow arching across the top with the text "Designated Safeguarding Leads" written in a cursive font across it. In the center of the rainbow is the school's logo, which includes a sun, a tree, and a building, surrounded by the text "SIR ALEXANDER FLEMING PRIMARY SCHOOL". The background is light blue with white clouds and pink and purple flowers. At the bottom, there is a green grassy field with purple flowers.

Lisa Pigg
Assistant Headteacher
Pastoral Lead / DDSL

Katy Tomlinson
Headteacher
DSL
Attendance Lead

Katie Reese
Assistant Headteacher
DDSL

Julie Lane
Online DDSL

Jane Hullin
DDSL
Early Help Assessment

Teresa Adams
DDSL
Family Support Lead

Here to help

At Sir Alexander Fleming Primary School and Nursery, we are committed to working in partnership with parents and carers. In doing so, we can enable our children to flourish. To ensure that our school has effective systems of communication, below is a guide on who you may wish to speak to for support.

Admin Team(incl DSL)	Class teacher	Phase Leaders	Assistant Headteachers	Headteacher
<ul style="list-style-type: none"> •Attendance •Absence •Holidays •Safeguarding •School Meals •Wrap-around care •Clubs •General enquiries 	<ul style="list-style-type: none"> •Learning •Concerns •Behaviour •Family news •Celebrations 	<ul style="list-style-type: none"> •Concerns that you feel are unresolved having spoken with the class teacher *Miss Reese – Nursery and +Year R *Mrs Dornan-Steer – Years 1,2,3 *Mrs Julie Lane – Years 4,5,6 *Transition to Year 7 – Miss Brown or Mrs Pigg 	<ul style="list-style-type: none"> •Concerns that you feel are unresolved having spoken with the phase leader. •Matters regarding SEND – Mrs Pigg •Matters regarding Pupil Premium •Positive feedback 	<ul style="list-style-type: none"> •Formal complaints •Anything you feel unable to speak to other adults about •Positive feedback

We are always happy to help you. Please do not hesitate to contact us using any of the details below:



Lorraine.pilgrim@alexanderfleming.org.uk



Phone: 01952327820



Sir Alexander Fleming Primary School – News and Information for Parents and Carers



You can send messages to the teachers using Seesaw between the hours of **8.15am** and **5pm** – teachers are directed not to answer messages before or after these times as we are dedicated to supporting their mental wellbeing.



Thank you for your support and commitment to our school! We look forward to an amazing year!

