



KEEPING OUR SCHOOL SAFE

How our site, routines and curriculum help
protect pupils every day

July 2026

Sir Alexander Fleming Nursery and Primary School





Safety is built into the school day

Several layers work together — from the perimeter and people on duty to visitor systems, routines and what pupils learn.

1 Secure site

Fencing, locked gates, controlled entry and supervision help keep the school boundary secure.

2 Known adults

Staff identification, fob access and clear visitor lanyards make it obvious who should be on site.

3 Safe routines

Arrival, collection, playground supervision and event procedures reduce avoidable risks.

4 Learning & reporting

Pupils learn how to stay safe and adults are expected to report concerns quickly.

Our aim Children should be able to learn, play and move around school in an environment where access is controlled, adults are visible and safeguarding concerns are acted on.



A secure perimeter and controlled access

The school boundary is monitored and entry into the site and building is controlled.



Perimeter

Fencing and hedges surround the school. Staff monitor the perimeter when pupils are outside.



Gates

Main gates are locked after morning arrival and reopened for the end of the school day.



Controlled entry

The car park entrance has an intercom so office staff can see and speak to visitors before access is given.

Staff fob access to external doors

Gate supervision



Safe arrival, collection and movement

Busy times are actively supervised, with clear routines for children and families.



Meet and greet

Teachers and adults meet children at external classroom doors in the morning.



Adults on gates

Staff supervise key gates and busy routes during drop-off and collection.



Safe collection

Children are collected by an adult at the end of the day rather than leaving the site unsupervised.



Road safety

Road safety is taught through assemblies, the curriculum and when pupils travel off-site.





We know who is in school

Staff, safeguarding leads and visitors are clearly identified, and visitors follow a controlled sign-in process.



Staff identification

All staff wear school identification and have fob access. Safeguarding leads are identifiable by their rainbow lanyards.



Visitor checks

Visitors report to the office, provide identification, sign in and read the school safeguarding information.



Lanyard system

Visitor lanyards show whether someone has the appropriate checks or must be escorted while in the building.



Everyday expectations help reduce risk

Simple, consistent rules protect pupils, privacy and the school environment.



Mobile phones and AI meta glasses

Parents, carers, visitors and staff do not use mobile phones and AI meta glasses in pupil areas except where specifically authorised.



Photos and video

Photographs, videos and video calls are not taken during school events unless the school has authorised them.



Scooters

Electric scooters are not permitted on school premises and anyone seen riding them are challenged.



Smoking and vaping

Families are asked to keep smoking and vaping away from school gates and entrances.



Respectful behaviour

Staff challenge inappropriate or abusive language around the school because children should not be exposed to it.





We check, supervise and act on concerns

Safety is not a one-off check. It is part of everyday practice and regular site monitoring.



Regular health and safety inspections of the site



Staff trained to identify and report site concerns



Adults supervise pupils outdoors and at key access points



Open gates are monitored during events such as sports day / visitors sign in



Concerns are passed on so repairs or safeguarding action can be taken quickly

See something? Say something.

Parents, visitors, pupils and staff should report any safety or safeguarding concern to a member of staff or the school office.



The curriculum teaches children how to stay safe

Pupils need the knowledge, language and trusted adults to recognise risk and ask for help.

LEARN

Children learn about...

1

Road safety

how to cross, travel and move around safely

2

Online safety

how to use technology safely and responsibly

3

Speaking out

how to tell a trusted adult when something feels wrong

4

Personal safety

how to recognise unsafe situations and seek help

Safety messages are reinforced through assemblies and wider school life





Next steps from our latest site review (July 2026)

The review identified two small improvements to strengthen screening around the lower playground and entrance.

1

Paint the bottom fence

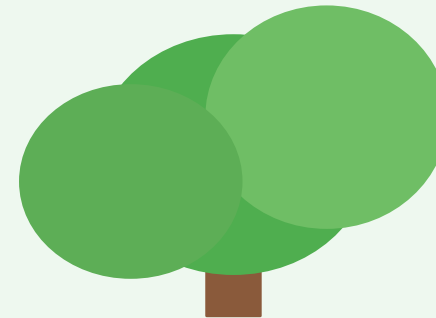
Paint the lower fence so it blends more naturally into the surroundings and feels less visually prominent.



2

Add natural screening

Plant a tree or hedge beneath the new playground sign to screen the entrance into school.



These are refinements to an already established set of safeguarding and site-security routines.



Keeping children safe is everyone's responsibility

Please report any site, safety or safeguarding concern to a member of staff or the school office.



Thank you for helping us keep Sir Alexander Fleming Nursery and Primary School safe.